



Beckwourth Peak Fire Protection District
Minutes
Regular Meeting
August 07, 2024 05:00 PM
180 Main St, Beckwourth, CA 96129

1. Call to Order

The meeting was called to order at 5:05 pm by President Richard McLaughlin.

Chief

A. Pledge of Allegiance

Led by President Richard McLaughlin

B. Roll Call

Present: President Richard McLaughlin, Vice-President Daniel Smith, Director Cary Curtis, Director Melissa Klundby, Director Larry Smith

Staff Present: Chief Rosevear, Training Officer Osburn, Firefighter Meyers, Administrative Officer/Board Clerk Grant

2. Public Comments

There were no public comments at this time.

3. Consent Agenda

A. Approval of meeting minutes from the meetings held on July 3rd. and July 17th

Director Cary Curtis motioned to approve. A second was made by Director Larry Smith.

The motion passed with the following vote:

 5 **In Favor** **Opposed**
 Abstained **Absent** **Recused**

4. Parcel Tax Certification

A. Resolution 2024.08 Requesting Collection of Charges on the Plumas County Tax Roll

Director Cary Curtis motioned to approve. A second was made by Vice-President Daniel Smith.

The roll call vote:

 Aye **President Richard McLaughlin** Aye **Vice-President Daniel Smith**

Aye **Director Larry Smith** Recused **Director Cary Curtis**

- B. Secured Tax Document and Submittal review: Secured Direct Charge Tax-roll info sheet, Secured Direct Charge Service Agreement, Secured Tax Certification

Director Cary Curtis motioned to approve. A second was made by President Richard McLaughlin.

The roll call vote:

 Aye **President Richard McLaughlin** Aye **Vice-President Daniel Smith**
 Aye **Director Cary Curtis** Aye **Director Melissa Klundby** Aye **Director Larry Smith**

- C. Unsecured Tax Document and Submittal review: Unsecured Direct Charge Tax Roll info sheet, Unsecured Direct charge service agreement, Unsecured Tax Certification.

Director Cary Curtis motioned to approve. A second was made by Director Larry Smith.

The roll call vote:

 Aye **President Richard McLaughlin** Aye **Vice-President Daniel Smith**
 Aye **Director Cary Curtis** Aye **Director Melissa Klundby** Aye **Director Larry Smith**

5. Eastern Rural FPD Annexation Update

- A. Consolidation/ Transition Schedule

Eastern Plumas will be holding a special meeting to adopt their Annexation Resolution. They have completed the annexation packet for LAFCo. Plan West is working on a tax exchange agreement with the County.

6. Forest Service Contract

It was recommended that a member of the Board and District Representative attempt to meet with the Forest Service to discuss the rent that is 18 months past due and discuss any further relations, if willing to pay. Director Larry Smith volunteered, along with Chief Rosevear.

Director Melissa Klundby motioned to approve. A second was made by Vice-President Daniel Smith.

The motion passed with the following vote:

 5 **In Favor** **Opposed**
 Abstained **Absent** **Recused**

7. Adoption of Lexipol Policy Manual.

- A. Admin Committee Policy Review Agenda Brief

Beckwourth's Policy manual was adopted in full, with plans to review each policy as an Adhoc Committee, lead by Director Klundby.

Director Cary Curtis motioned to approve. A second was made by Vice-President Daniel Smith.

The motion passed with the following vote:

 5 **In Favor** **Opposed**

Abstained **Absent** **Recused**

8. Additional Pay Rate Category

The addition of a salary rate for a "Fire Mechanic" was added to the Salary Schedule

Director Cary Curtis motioned to approve. A second was made by Director Larry Smith.

The roll call vote:

 Aye **President Richard McLaughlin** Aye **Vice-President Daniel Smith**
 Aye **Director Cary Curtis** Aye **Director Melissa Klundby** Aye **Director Larry Smith**

9. July Financial Reports Director Cary Curtis motioned to approve. A second was made by Director Melissa Klundby.

The roll call vote:

 Aye **President Richard McLaughlin** Aye **Vice-President Daniel Smith**
 Aye **Director Cary Curtis** Aye **Director Melissa Klundby** Aye **Director Larry Smith**

10. Proposed New Station Numeric Index

Chief Jack to make the final call on station numbering.

11. Final Audit for Beckwourth Fire District Director Cary Curtis motioned to approve. A second was made by President Richard McLaughlin.

The roll call vote:

 Aye **President Richard McLaughlin** Aye **Vice-President Daniel Smith**
 Aye **Director Cary Curtis** Aye **Director Melissa Klundby** Aye **Director Larry Smith**

12. Board Member Reimbursements

It was determined that this decision was approved prior to any expenses being encured.

13. Purchase of Utility Truck

Approval of purchase of a 3/4 Ton, wildland capable, utility vehicle, with a cap of 40k and an additional 10% flexibility amount, if over.

Director Larry Smith motioned to approve. A second was made by Director Cary Curtis.

The roll call vote:

 Aye **President Richard McLaughlin** Aye **Vice-President Daniel Smith**
 Aye **Director Cary Curtis** Aye **Director Melissa Klundby** Aye **Director Larry Smith**

14. Board/ Staff Communications/ Training Attended

Floyd Meyers was recognized as being response ready, and thanked for all the work he has done in support of the district.

Reminder of Beckwourth Fires Recognition Get-Together, scheduled for August 31st

15. Future Agenda Items

- ~Finalized Budget for 24/25
- ~Gold Mountain CSD Fire
- ~3 year proposal for audit services
- ~Maybe area contract options

16. Next Meeting

17. Adjournment