



MEETING DATE: September 11, 2024

AGENDA ITEM: 5. Plumas Crisis Intervention and Resource Center

FROM: Susan Scarlett

RE: Plumas Crisis Intervention and Resource Center Report from the Executive Director and consideration of reconveyance of Deed of Trust for Forgivable loan

BACKGROUND:

In 2013 the City of Portola received \$390,000 in Community Development Block Grant (CDBG) funding for the acquisition and rehabilitation of property to be used for Plumas County Resources and Crisis Intervention Center (PCIRC) in Portola (the Portola Family Resource Center (PFRC)). Utilizing the CDBG funds, the City entered into a Forgivable Loan Agreement with PCIRC for \$390,000 for the property located at 165 and 185 Ridge Street (APN 125-272-004).

In collaboration with PCIRC, the property was acquired and subsequently rehabilitated so that PCIRC would be able to provide services and meet the required ADA standards. PCIRC holds the title to the property. The City of Portola holds a promissory note and a Deed of Trust.

Generally, services provided at the PFRC include: a homeless day shelter with laundry and shower facilities, a community technology center, alcohol/drug counseling, licensed marriage and family therapy, peer and grief counseling, self-help with California legal forms, advocacy for a range of services such as homeless prevention and resources for survivors of violence, and support for the onsite food pantry.

The term of the Forgivable Loan is five (5) years following the expiration of the CDBG agreement. The CDBG Completion Report was approved on February 28, 2018 and the CDBG Agreement expired on September 30, 2018. Based on the terms of the Forgivable Loan, at this time the loan balance is \$0 and the City would file a reconveyance of the Deed of Trust.

RECOMMENDATION:

Staff recommends that the City Council make a finding that PCIRC has fulfilled its obligations and authorize the Interim City Manager to sign the necessary documents.

FISCAL IMPACT:

None
