



Seneca Healthcare District

Minutes

Special Meeting

August 12, 2024 01:00 PM

Lake Almanor Clinic (LAC) Conference Room, 199 Reynolds Road, Chester, CA 96020

<https://senecahospital.org/>

1. Call to Order

The meeting was called to order at 1:00 pm by President Jerri Nielsen.

A. Roll Call

Present: President Jerri Nielsen, Vice President Sherrie Thrall, Secretary Kenneth Crandall, Treasurer Rich Rydell, Assistant Secretary/Treasurer Shelley Stelzner - Joining via Zoom @ 1613 Pe'e Road, Koloa, HI 96756 / Ph: (707) 301-7366

B. Pledge of Allegiance

Led by President Jerri Nielsen

- 2. Additions or Modifications to, or Deletions from this Agenda** Jerri Nielsen requested to move item #9 New CAH/SNF Board Updates General Report -to follow item #4 Public Comments.
- 3. Approval of the Agenda** Vice President Sherrie Thrall motioned to approve. A second was made by Treasurer Rich Rydell.

The roll call vote:

Aye President Jerri Nielsen Aye Vice President Sherrie Thrall Aye Secretary Kenneth Crandall Aye Treasurer Rich Rydell Aye Assistant Secretary/Treasurer Shelley Stelzner - Joining via Zoom @ 1613 Pe'e Road, Koloa, HI 96756 / Ph: (707) 301-7366

4. Public Comments

There were no Public Comments submitted via USPS mail, email, telephone contact, or via the SHD website. No community members were present.

Announcement made by Jerri Nielsen - All current Board Member candidacy filings were submitted to the Plumas County Election's Office by the deadline of August 9th, 2024. No other candidacy filings were submitted to the county office for the current positions up for re-election.

5. RESOLUTION NO. 447 - A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SENECA HEALTHCARE DISTRICT AUTHORIZING EXECUTION AND DELIVERY BY THE DISTRICT OF AN INSTALLMENT SALE AGREEMENT, TRUST AGREEMENT AND AN ASSIGNMENT AGREEMENT WITH RESPECT TO THE EXECUTION AND DELIVERY OF CERTIFICATES OF PARTICIPATION (2024 HEALTHCARE SYSTEM IMPROVEMENT PROJECT) IN AN AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$31,642,471

Presented by Steve Boline, CFO **Joining via Zoom:** Jennifer Bradlee, Counsel, BBK, Adam Bauer, Municipal Advisor, Fieldman, Rolapp and Associates, Jason Chung, Municipal Advisor, Fieldman, Rolapp and Associates

Supporting Documents submitted to the Board for Resolution No. 447:

- A. - Term Sheet/Commitment Letter
- B. - Installment Sale Sheet
- C. - Trust Agreement
- D. - Assignment Agreement
- E. - COP Purchase Agreement

Secretary Kenneth Crandall motioned to approve. A second was made by Treasurer Rich Rydell.

The roll call vote:

Aye President Jerri Nielsen Aye Vice President Sherrie Thrall Aye Secretary Kenneth Crandall Aye Treasurer Rich Rydell Aye Assistant Secretary/Treasurer Shelley Stelzner - Joining via Zoom @ 1613 Pe'e Road, Koloa, HI 96756 / Ph: (707) 301-7366

6. RESOLUTION NO. 448 - RESOLUTION AUTHORIZING THE ISSUANCE AND SALE OF ITS GENERAL OBLIGATION NOTES, ELECTION OF 2022, SERIES 2024, IN THE AGGREGATE PRINCIPAL AMOUNT OF NOT TO EXCEED \$42,000,000

Presented by Steve Boline, CFO **Joining via Zoom:** Jennifer Bradlee, Counsel, BBK, Adam Bauer, Municipal Advisor, Fieldman, Rolapp and Associates, Jason Chung, Municipal Advisor, Fieldman, Rolapp and Associates

Supporting Documents submitted to the Board for Resolution No. 448:

- A. - GO Notes Costs of Issuance Agreement
- B. - Term Sheet

Vice President Sherrie Thrall motioned to approve. A second was made by Treasurer Rich Rydell.

The roll call vote:

Aye President Jerri Nielsen Aye Vice President Sherrie Thrall Aye Secretary Kenneth Crandall Aye Treasurer Rich Rydell Aye Assistant Secretary/Treasurer Shelley Stelzner - Joining via Zoom @ 1613 Pe'e Road, Koloa, HI 96756 / Ph: (707) 301-7366

7. RESOLUTION NO. 449 - A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SENECA HEALTHCARE DISTRICT REQUESTING THE SETTING OF 2024-25 PROPERTY TAX RATES FOR GENERAL OBLIGATION NOTES

Presented by Steve Boline, CFO **Joining via Zoom:** Jennifer Bradlee, Counsel, BBK, Adam Bauer, Municipal Advisor, Fieldman, Rolapp and Associates, Jason Chung, Municipal Advisor, Fieldman, Rolapp and Associates

Supporting Documents submitted to the Board for Resolution No. 449:

A. - 2024-2025 Tax Rate Backup

Secretary Kenneth Crandall motioned to approve. A second was made by Treasurer Rich Rydell.

The roll call vote:

Aye President Jerri Nielsen Aye Vice President Sherrie Thrall Aye Secretary Kenneth Crandall Aye Treasurer Rich Rydell Aye Assistant Secretary/Treasurer Shelley Stelzner - Joining via Zoom @ 1613 Pe'e Road, Koloa, HI 96756 / Ph: (707) 301-7366

8. New Critical Access Hospital (CAH) / Skilled Nursing Facility (SNF) Award - Inspector of Record (IOR)

The following request for approval was granted by the Board:

Requesting Board consideration/approval of authorization, with respect to the Seneca Healthcare District Replacement Critical-Access Hospital + Skilled Nursing Facility Project, to District Chief Executive Officer or designee to enter into contract approved by District legal counsel and District Chief Executive Officer or designee awarding Inspector of Record services contract to Strategic Building Services ("Contractor") for the value of \$798,728.00 all in a form approved by District legal counsel and the District Chief Executive Officer or designee.

Presented by Donna Huntingdale, Building Rx

Vice President Sherrie Thrall motioned to approve. A second was made by Secretary Kenneth Crandall.

The roll call vote:

Aye President Jerri Nielsen Aye Vice President Sherrie Thrall Aye Secretary Kenneth Crandall Aye Treasurer Rich Rydell Aye Assistant Secretary/Treasurer Shelley Stelzner - Joining via Zoom @ 1613 Pe'e Road, Koloa, HI 96756 / Ph: (707) 301-7366

9. New CAH/SNF Board Updates – General Update Report

This item was moved per Modification to Agenda request as suggested by Jerri Nielsen. Heard after item #4, Public Comments section. Presented via Zoom a verbal report was delivered Donna Huntingdale of Building Rx.

Donna announced the USDA approved SHD to move forward with the New Build Funding and construction. The USDA is in receipt of the contract, bonds, etc. Once all signed documents are received from the USDA, the contractor, Monley Hamlin-DesCor JV, will commence bringing the equipment to the build site. Notice to Proceed was granted with the exception that grading cannot start until after the HCAI permit for (Site Work) Increment Four (4) is granted.

Increment One (1) - HCAI will re-review the Hospital Build (Shell and Core) in September 2024.

Increment Two (2) - HCAI is in the process of reviewing the SNF/LTC Build and should have an

answer on or around August 25th, 2024.

Increment Three (3) - HCAI is currently reviewing the design improvements in the entire Build process. An answer from HCAI is expected to be received by the last week of August 2024.

10. Radiology Department - Ultrasound Service ROI

Approval granted by the Board - Ultrasound Service ROI and to expand the service from one (1) day per week to two (2) days per week.

Secretary Kenneth Crandall motioned to approve. A second was made by Vice President Sherrie Thrall.

The roll call vote:

Aye President Jerri Nielsen Aye Vice President Sherrie Thrall Aye Secretary Kenneth Crandall Aye Treasurer Rich Rydell Aye Assistant Secretary/Treasurer Shelley Stelzner - Joining via Zoom @ 1613 Pe'e Road, Koloa, HI 96756 / Ph: (707) 301-7366

11. Closed Session

A. Closed Session pursuant to Government Code Section 54956.9 – Conference with Legal Counsel - ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9

The Special Board Meeting adjourned at 2:03pm.

Closed Session commenced at 2:04pm.

12. Report on Closed Session

Closed Session concluded at 2:24pm.

The Special Board Meeting commenced at 2:25pm.

President, Jerri Nielsen, stated there were no reportable actions taken during the Closed Session.

13. Announcement of Next Regular Board Meeting

DATE: August 29th, 2024

TIME: 3:00PM

LOCATION: Lake Almanor Clinic (LAC) - Conference Room

199 Reynold Road, Chester, CA 96020

14. Adjournment

The Special Board Meeting adjourned at 2:25pm.