



Seneca Healthcare District

Minutes

Regular Meeting

August 29, 2024 03:00 PM

Lake Almanor Clinic (LAC) Conference Room, 199 Reynolds Road, Chester, CA 96020

<https://senecahospital.org/>

1. Call to Order

The meeting was called to order at 3:00 pm by President Jerri Nielsen.

A. Roll Call

Present: President Jerri Nielsen, Vice President Sherrie Thrall, Secretary Kenneth Crandall, Treasurer Rich Rydell

Absent: Assistant Secretary/Treasurer Shelley Stelzner

B. Pledge of Allegiance

Led by President Jerri Nielsen

2. Additions or Modifications to, or Deletions from the Agenda

Jerri Nielsen requested to table Item #13: New Hospital Build - Citizens' Oversight Committee. Pending legal input regarding the plans.

3. Approval of the Agenda Treasurer Rich Rydell motioned to approve. A second was made by Vice President Sherrie Thrall.

The roll call vote:

Aye President Jerri Nielsen Aye Vice President Sherrie Thrall Aye Secretary Kenneth Crandall Aye Treasurer Rich Rydell Absent Assistant Secretary/Treasurer Shelley Stelzner

4. Public Comments

No public comment requests were submitted by community members via telephone, USPS mail, SHD email, the SHD website or in person.

5. **Approval of the July 19th, 2024 Special Board Meeting Minutes** Secretary Kenneth Crandall motioned to approve. A second was made by Treasurer Rich Rydell.

The roll call vote:

Aye President Jerri Nielsen Aye Vice President Sherrie Thrall Aye Secretary Kenneth Crandall Aye Treasurer Rich Rydell Absent Assistant Secretary/Treasurer Shelley Stelzner

6. **Approval of the July 25th, 2024 Regular Board Meeting Minutes** Vice President Sherrie Thrall motioned to approve. A second was made by Secretary Kenneth Crandall.

The roll call vote:

Aye President Jerri Nielsen Aye Vice President Sherrie Thrall Aye Secretary Kenneth Crandall Aye Treasurer Rich Rydell Absent Assistant Secretary/Treasurer Shelley Stelzner

7. Staff Reports

CEO Report - Shawn McKenzie

1. Construction and grounds work update pertaining to the New Hospital Build.
2. HR Director search update. Shelley Stelzner and Jerri Nielsen were assigned to be included in the Interview Process.
3. AB 2975 (Senate Bill). Discussion relating to the requirement of the law - Metal Detectors / Security Issues.

CNO Report - Judith Cline

1. Updates. No questions from the Board were presented.

COO Report - Brady Haynes

1. Hospital Facility - Old water heater has needed some work. Maintenance Department is keeping an eye on it.
2. Training / Update Changes - Getting the policies and procedures in sync within each department.
3. Clinic Activity - Update. Discussion evolving around the number of visits - Summer visitor volume and the Park Fire influence. Established Patients vs. Walk-In Clinic Patients.

IT Report - Brian Churchill

1. Starlink is now fully functional - If Frontier internet goes down, Starlink can be depended upon for service, with no interruptions.
2. Copier replacement is in the process.

HR Report - Jennie Mathews

1. No questions presented by the Board.
2. Newsletter was praised by the Board.

Marketing/PR Report - Chelssa Outland

1. Radio/Print/Event/Digital Marketing update.
2. New Build Update Press Release introduced.
3. Campaigns introduced.

Compliance Report - Charlene Almocera

1. No questions presented by the Board.

8. Policies & Procedures

The Board reviewed and approved and/or rescinded the Policy & Procedures as presented by Charlene Almocera, Compliance/Privacy/HIM Director.

Vice President Sherrie Thrall motioned to approve. A second was made by Secretary Kenneth Crandall.

The roll call vote:

Aye President Jerri Nielsen Aye Vice President Sherrie Thrall Aye Secretary Kenneth Crandall Aye Treasurer Rich Rydell Absent Assistant Secretary/Treasurer Shelley Stelzner

9. Chief Financial Officer Reports - Steve Boline, CFO

Request for Acceptance of the June 2024 Financial Report

Motion to Accept by: Rich Rydell

Seconded by: Kenneth Crandall

Request for Acceptance (as outlined) of the Cash Flow (8/21/24) Report

Motion to Accept (as outlined) by: Kenneth Crandall

Seconded by: Rich Rydell

Request for Approval of the (enhanced) SCA Rate Range Proposal

Motion to Approve by: Sherrie Thrall

Seconded by: Rich Rydell

The roll call vote:

Aye President Jerri Nielsen Aye Vice President Sherrie Thrall Aye Secretary Kenneth Crandall Aye Treasurer Rich Rydell Absent Assistant Secretary/Treasurer Shelley Stelzner

10. Seneca Healthcare Foundation Report

1. New Build Projected Campaign Goal = \$3,000,000 to \$4,000,000.
2. Financial Status report.
3. Philanthropic/Fundraising Efforts explained.
4. Naming Sponsorship / Donor Levels defined.

11. New CAH/SNF Report

Updates presented by Donna Huntingdale, Building Rx.

1. Build Schedule - Certificate of Occupancy (after USDA approval/contract) scheduled at March 2027. First patient date of May 2027.
2. Project Design/Costs presented.
3. Budget.
4. Design/Permit(s).
5. Medical Equipment Planning.
6. Construction progress.
7. Misc. Clean-Up Items.
8. Financing.

12. Medical Staff Report

The Board approved the Medical Staff Appointments as presented and approved at the Medical Staff Meeting held on August 13th, 2024, by Dr. Marc Nielsen, Chief of Staff.

Vice President Sherrie Thrall motioned to approve. A second was made by Secretary Kenneth Crandall.

The roll call vote:

Aye President Jerri Nielsen Aye Vice President Sherrie Thrall Aye Secretary Kenneth Crandall Aye Treasurer Rich Rydell Absent Assistant Secretary/Treasurer Shelley Stelzner

13. New Hospital Build - Citizens' Oversight Committee

This item was tabled at the beginning of the meeting. It will be discussed at a future meeting.

Closed Session commenced @ 6:02pm

14. Closed Session

A. Conference with Legal Counsel - Anticipated Litigation Pursuant to Gov. Code Section 54956.9 (d)(2) or (3)

No Action

B. Conference with Legal Counsel - Existing Litigation Pursuant to Gov. Code Section 54956.9 (d)(1)

Gullotto vs. Seneca Healthcare District - Case #202404-24213903

No Action

C. Health and Safety Code Section 32106 - Report(s) involving Trade Secrets.

D. Government Code §37624.3, Health & Safety Codes §1461 and §32155 - Hearings. Subject Matter: Report on Quality Assurance Committee. Presented by Charlene Almocera, Compliance/Privacy/HIM Director

No Action

15. Report on Closed Session

The Regular Board Meeting reconvened @ 6:03pm.

Board President, Jerri Nielsen, announced there were no reportable actions taken during Closed Session.

16. Future Board Meeting Agenda Topics

1. New Hospital Build - Citizens' Oversight Committee
2. Finance Investment Policy
3. Physician Contract Negotiation, Execution, Termination and Administration Authority of CEO
4. Board Planning Session
5. Board Committees

17. Next Regular Board Meeting Announcement

Date: September 26th, 2024

Time: 3:00pm

Location: Lake Almanor Clinic (LAC) - Conference Room
199 Reynolds Road, Chester, CA 96020

The Regular Board Meeting concluded @ 6:04pm on August 29th, 2024.