



White Mountain Fire Protection District



Board of Commissioner Meeting
25470 Hwy 6, Benton, CA 93512
Wednesday August 21, 2024 at 6:30 PM

Minutes

The meeting was called to order by Chairman Jarret Phillips at 06:43 PM

Board members present: Jarret Phillips, Matt Yount, Dan Eder and Robin Picken (absent).

Chief Doonan: Present

District Sec/Treasurer: Jo Ann Morgan-present

Facilities Manager: Renae Kaiser-present

EMS Coordinator: Matt Doonan-present

Public comment: None

Minutes: Chairman Jarret Phillips asked if the board member had a chance to review the minutes. Matt Yount made a motion to approve the minutes from July 17, 2024, 2nd by Dan Eder.

Motion passed 3-0

Fund Balances: Secretary/Treasurer Jo Ann Morgan presented the **Fund Balances**, ESCB 9594 \$ 9,371.40, Fire Fund **335** \$ 131,648.20, Reserve Fund **336** \$ 5,750.03 and EMS fund **338** \$ 59,980.45 a total of \$ 206,750.08.

Budget Performance/Amendments/Adjustments: Discussion on interest income budget line item regarding leaving funds with Mono County or transferring to reserve funds and how this will affect the interest income budget line item.

EMS Billing: EMS billing payments in the amount of \$ 7514.47 were received and deposited into the ESCB account. No EFT payments have been received from PACOS, this needs to be checked again to be sure the bank account is updated.

Committee Business, Discussion and Actions:

Old Business:

USDA Rural Facilities Grant: Discussion and possible actions on HMR Architects proposal presented by Chief Doonan dated 08/06/2024 for the new station budget package. Having this package gives us the ability to submit documents to USDA or any other funding agency offering grants. After this discussion Matt Yount made a motion for Chief Doonan to move forward with HMR Architects to come up with a plan for our new facility that will coincide with the USDA Rural Facilities Grant 2nd by Dan Eder.

Motion passed 3-0

Strategic Plan review: Tabled

Alternative Heating System Update: Tabled. Project is moving forward.

Resolution for Reserve Policy: Chief Doonan presented to the Board Resolution 24-008, **Resolution of the Board of Directors of the White Mountain Fire Protection District, County of Mono, State of California, Establishing its Cash Reserve Policy.** Discussion on reserve percentages of revenue and allocating between separate bank accounts. Chairman Jarret Phillips read aloud Resolution 24-008 after this Dan Eder made the motion to adopt Resolution 24-008 as read, Matt Yount 2nd. **Motion passed 3-0**

Process for setting fees for fire services: Discussed the outstanding billing for incidents that have occurred outside the district. Chief Doonan discussed the process of writing an ordinance for charging parties outside the district for services. **Tabled**

Music Festival: Chairman Jarret Phillips said everything is moving along for the event on Saturday September 14, 2024. Professional sound person, vendors, food trucks, event merchandise is being made, recruitment brochures and entertainment. Banners for the event were ordered with discussion where they can be hung.

Legal Council: Tabled

New Business:

Website: Chief Doonan explained the all the requirements mandated for fire districts. Streamline is a company that develops and maintains these types of websites. As a member of CSDA to cost would be discounted substantially. A motion was made by Matt Yount to switch website companies to Streamline in order to stay in line with the State of California 2nd by Dan Eder. **Motion passed 3-0**

Generator: After discussion on the history of an old generator that was on vehicle #3021 a 2001 GMC the department had for years, Matt Yount made the motion to sell the 4500 watt gas generator to Loran Kitts for \$ 400.00 2nd by Dan Eder. **Motion passed 3-0**

Staff reports:

Chief Doonan: All the new radios are installed. We loaned our 2nd power cot to Medic 44 in Chalfant Valley because theirs broke. The department is on emergency reporting now and are caught up on data entry for 2022 and 2023.

Facilities Manager, Renae Kaiser: Volunteer account balance \$ 4,060.23.

EMS Coordinator-Matt Doonan: All new equipment purchased is installed now and is functioning. The payment on the new/used EMS vehicle for Hammil Valley was received. The next step is to get it shipped. Our 5-year contract with ICEMA that allows us to operate as an

EMS provider, is coming up for renewal in December. There are currently no changes in our level of services. We are 100% compliant on our EMS calls.

Future Agenda Items: None

Next meeting: September 18, 2024 at 6:30 PM

A motion was made by Matt Yount to adjourn the meeting, 2nd by Dan Eder. **Motion passed 3-0**

Meeting adjourned at 8:03 PM