



Rescheduled Regular Meeting

Minutes

Special Meeting

September 05, 2024 06:00 PM

180 Main St, Beckwourth, CA 96129

1. Call to Order

The meeting was called to order at 6:00 pm by President Richard McLaughlin.

Special Meeting of the Beckwourth Peak Fire Protection District

A. Roll Call

Present: President Richard McLaughlin, Director Cary Curtis, Director Larry Smith

Absent: Director Melissa Klundby

Staff Present: Chief Rosevear, Assistant Chief Cameron, District Clerk, Kuhlemier

B. Pledge of Allegiance

Led by Ely Shaw (sp)

2. Public Comments

President McLaughlin called for public comment, seeing none.

3. Consent Agenda

A. Approval of August 7th Meeting Minutes

Correction: Director Klunsby's recused from the position due to her professional position with the state.

President McLaughlin called for public comment, seeing none.

Director Cary Curtis motioned to approve. A second was made by Director Larry Smith.

The roll call vote:

Aye **President Richard McLaughlin** Aye **Director Cary Curtis** Aye **Director Larry Smith** Absent **Director Melissa Klundby**

4. Discussion on the Process of Filling a Vacancy of the Board

A. Announcing Board Member Resignation

Daniel Smith

B. Vacancy Notice

President McLaughlin called for public comment, seeing none.

1. Direct staff to complete the vacancy notice process for the vacant Board position.
2. The Board directed staff to create an application form for the vacant position and to post the vacancy in additional areas of the District's boundaries. The Board identified postings at Chillcoot and Portola Post Offices, City of Portola, main headquarters for the District, and the main fire house in Portola.

5. **Board Appointments**

President McLaughlin called for public comment, seeing none.

Director Curtis nominated Director Smith as Vice President and McLaughlin as Interim Treasurer.

Director Cary Curtis motioned to approve. A second was made by Director Larry Smith.

The roll call vote:

Aye **President Richard McLaughlin** Aye **Director Cary Curtis** Aye **Director Larry Smith** Absent **Director Melissa Klundby**

6. **Adoption of Final, Revised Budget**

Board consensus included presenting Board quarterly budget updates.

President McLaughlin called for public comment.

Loyd Murrell, employee, spoke in support of the budget.

Director Cary Curtis motioned to approve. A second was made by Director Larry Smith.

The roll call vote:

Aye **President Richard McLaughlin** Aye **Director Cary Curtis** Aye **Director Larry Smith** Absent **Director Melissa Klundby**

7. **Financial Report**

President McLaughlin called for public comment, seeing none.

Board consensus directed staff to provide a simplified version of the Treasurer's report, including profit and loss statement, and calling out any anomalies. In the spirit of transparency, Directors are encouraged to meet with staff if any financial questions arise.

Director Cary Curtis motioned to approve. A second was made by Director Larry Smith.

The roll call vote:

Aye **President Richard McLaughlin** Aye **Director Cary Curtis** Aye **Director Larry Smith** Absent **Director Melissa Klundby**

8. Three Year Audit Bid From Robert Johnson Accountancy Corp.

President McLaughlin called for public comment, seeing none.

The auditors will do a close out of Eastern Plumas Rural Fire Protection District and Beckwourth Fire Protection District. The auditors will do a first year audit with Beckwourth Peak Fire Protection District and then every two years with the budget.

The board directed the Chief to work with auditors and bring item back.

9. Insurance Consultant/Advisor

President McLaughlin called for public comment, seeing none.

Director Cary Curtis motioned to approve. A second was made by Director Larry Smith.

The roll call vote:

Aye **President Richard McLaughlin** Aye **Director Cary Curtis** Aye **Director Larry Smith** Absent **Director Melissa Klundby**

10. Sale of Surplus Fire Apparatus President Richard McLaughlin motioned to approve. A second was made by Director Larry Smith.

The roll call vote:

Aye **President Richard McLaughlin** Aye **Director Cary Curtis** Aye **Director Larry Smith** Absent **Director Melissa Klundby**

11. Forest Service Rental Agreement for Grizzly Station

Chief Rosevear introduced Chief Marty Sentor.

Discussion:

- Back pay from US Forest Service -Sentor to continue to chase back rent, and utilities owed to the District.
- Expired contract
- Use of public funds in maintenance, snow removal, needs, utilities and rents.
- Davis station
- The District's budget and plans for the fire house.

President McLaughlin called for public comment, seeing none.

Director Curtis motioned:

- The United States Forest Service to vacate the premises as of December 31, 2024;
- Chief Sentor to work on another collaborative plan and bring back to the District;
- Exploration of the Lake Davis Station; and
- USFS to proceed getting back rent, and utilities to recover the District's loss. Those costs will be billed on January 1, 2025.

It was motioned by Director Curtis, seconded by Vice President Smith, to approve the motion.

The motion passed (3-0) by roll call vote. Director Klundby was absent.

12. Donation of Surplus Breathing Apparatus

President McLaughlin called for public comment.

Ruban, employee, spoke in support of the item.

It was motioned by Director Curtis, seconded by Vice President Smith, to approve the motion.

The motion passed (3-0) by roll call vote. Director Klundby was absent.

13. Eastern Plumas Rural FPD Annexation No Action

14. Future Agenda Items

15. Next Meeting

October 2, 2024 at 6:00 pm.

16. Adjournment

The Board thanked Larry and Duncan for an amazing BBQ.

Adjourned 8:20pm.