



5050 Laguna Blvd. #112-711 Elk Grove, CA 95758

October 2, 2024

Dear Frances Hannah and Board Members,

Modoc Local Agency Formation Commission is conducting a municipal service review for the Surprise Valley Health Care District, as required by Government Code §56425 and §56430.

A municipal service review is a means for identifying and addressing the relationship between regional issues, goals and objectives and various service options. In accordance with State law, the review must address each of the following topics:

1. Growth and population projections for the affected area;
2. The location and characteristics of any disadvantaged unincorporated communities within or contiguous to the sphere of influence;
3. Present and planned capacity of public facilities, adequacy of public services, and infrastructure needs or deficiencies including needs or deficiencies related to sewers, municipal and industrial water, and structural fire protection in any disadvantaged, unincorporated communities within or contiguous to the sphere of influence;
4. Financial ability of agencies to provide services;
5. Status of, and opportunities for, shared facilities;
6. Accountability for community service needs, including governmental structure and operational efficiencies; and
7. Any other matter related to effective or efficient service delivery, as required by commission policy.

In order to conduct the review, the Commission requires that your agency provide various documents and information. The Commission's authority to request such information is Government Code §56386. In order to minimize the demands on the district, LAFCo will make every effort to collect information from online sources prior to requesting from district staff. The requests for information will be conducted in phases – 1) the request for

already developed documents included in this letter, 2) a request for more detailed service information not found in the documents provided and online sources, and 3) an interview with district staff. If the district fails to respond to requests for information, then Modoc LAFCo will indicate that in the municipal service review findings and it will be reflected in SVHD's sphere of influence update, which could affect the future operations of the district. We look forward to your cooperation in this matter.

Below you will find a list of documents that we are requesting at this time. Please provide the documents that the district has available by email or Dropbox by November 1, 2024.

- Audited Financial Statement for 21-22 and 22-23
- Budget for 24-25
- Capital Improvement Plan
- Organizational Chart
- Strategic Plan
- Each board member name, start date, and term expiration date

If you have questions or need assistance completing the forthcoming requests for information/questionnaires, please contact the Modoc LAFCo Executive Officer Jennifer Stephenson at 310-936-2639 (Jennifer@pcateam.com).

Thank you for your assistance in this effort.

Respectfully,

A handwritten signature in black ink that reads "Jennifer Stephenson". The signature is written in a cursive, flowing style with a large initial "J" and "S".

Jennifer Stephenson
Executive Officer, Modoc LAFCO
jennifer@pcateam.com
(310)936-2639