Seneca Healthcare District
Minutes
Regular Meeting
September 26, 2024 03:00 PM
Lake Almanor Clinic (LAC) Conference Room, 199 Reynolds Road, Chester, CA 96020
https://senecahospital.org/

1. **Call to Order**
   The meeting was called to order at 3:00 pm by President Jerri Nielsen.

   A. Roll Call

   Present: President Jerri Nielsen, Vice President Sherrie Thrall, Secretary Kenneth Crandall, Treasurer Rich Rydell, Assistant Secretary/Treasurer Shelley Stelzner

   B. Pledge of Allegiance
   Led by President Jerri Nielsen

2. **Additions or Modifications to, or Deletions from the Agenda**

   No changes to the agenda were requested.

3. **Approval of the Agenda** Vice President Sherrie Thrall motioned to approve. A second was made by Assistant Secretary/Treasurer Shelley Stelzner.

   The roll call vote:

   Aye **President Jerri Nielsen** _Aye_ **Vice President Sherrie Thrall** _Aye_ **Secretary Kenneth Crandall** _Aye_ **Treasurer Rich Rydell** _Aye_ **Assistant Secretary/Treasurer Shelley Stelzner**

4. **Public Comments**

   Having no public comments submitted for the meeting, no actions and/or responses were given.

5. **Approval of the August 12th, 2024 Special Board Meeting Minutes** Vice President Sherrie Thrall motioned to approve. A second was made by Assistant Secretary/Treasurer Shelley Stelzner.

   The roll call vote:

   Aye **President Jerri Nielsen** _Aye_ **Vice President Sherrie Thrall** _Aye_ **Secretary Kenneth Crandall** _Aye_ **Treasurer Rich Rydell** _Aye_ **Assistant Secretary/Treasurer Shelley Stelzner**

6. **Approval of the August 29th, 2024 Regular Board Meeting Minutes** Secretary Kenneth Crandall motioned to approve. A second was made by Vice President Sherrie Thrall.

   The roll call vote:

   Aye **President Jerri Nielsen** _Aye_ **Vice President Sherrie Thrall** _Aye_ **Secretary Kenneth Crandall** _Aye_ **Treasurer Rich Rydell** _Abstained_ **Assistant Secretary/Treasurer Shelley Stelzner**

7. **Approval of the September 6th, 2024 Special Board Meeting Minutes** Assistant Secretary/Treasurer Shelley Stelzner motioned to approve. A second was made by Vice President Sherrie Thrall.

   The roll call vote:

   Aye **President Jerri Nielsen** _Aye_ **Vice President Sherrie Thrall** _Aye_ **Secretary Kenneth Crandall** _Aye_ **Treasurer Rich Rydell** _Aye_ **Assistant Secretary/Treasurer Shelley Stelzner**

8. **Staff Reports**

   1. Chief Executive Officer - Presented by Shawn McKenzie, CEO - Verbal Report Delivered.
   2. Chief Nursing Officer - Presented by Judith Cline, CNO.
   3. Chief Operations Officer - Presented by Brady Haynes, COO.
   4. Information Technology (IT) Director - Presented by Brian Churchill - Verbal Report Delivered.
   5. Human Resources Manager - Presented by Jennie Mathews.
   6. Marketing/Public Relations Director - Presented by Chelssa Outland.
   7. Compliance/Privacy/HIM Director - Presented by Charlene Almocera - No Report Submitted for Review.

9. **Chief Financial Officer Reports - Steve Boline, CFO**

   Reviewed:
   1. August 2024 R1 and Revenue Cycle Report.
   2. New Hospital Build Interim Financing Account Activity.

10. **Policies & Procedures**

    The Board reviewed and approved the Policy & Procedures as presented by Charlene Almocera, Compliance/Privacy/HIM Director.

    Assistant Secretary/Treasurer Shelley Stelzner motioned to approve. A second was made by Vice President Sherrie Thrall.

    The roll call vote:

    Aye **President Jerri Nielsen** _Aye_ **Vice President Sherrie Thrall** _Aye_ **Secretary Kenneth Crandall** _Aye_ **Treasurer Rich Rydell** _Aye_ **Assistant Secretary/Treasurer Shelley Stelzner**

11. **Seneca Healthcare Foundation Report**

    Presented by Chelssa Outland, SH Foundation Executive Director.

12. **New CAH/SNF Report**

    Presented by Donna Huntingdale, Building Rx.

13. **Medical Staff Report**

    The Board approved the Medical Staff Appointments as presented by Dr. Marc Nielsen, Chief of Staff, as approved at the Medical Staff Meeting held on September 17th, 2024.

    Treasurer Rich Rydell motioned to approve. A second was made by Vice President Sherrie Thrall.

    The roll call vote:

    Aye **President Jerri Nielsen** _Aye_ **Vice President Sherrie Thrall** _Aye_ **Secretary Kenneth Crandall** _Aye_ **Treasurer Rich Rydell** _Aye_ **Assistant Secretary/Treasurer Shelley Stelzner**

14. **Closed Session**

    A. **Conference with Legal Counsel - Anticipated Litigation Pursuant to Gov. Code Section 54956.9 (d)(2) or (3)**

    The Regular Board Meeting recessed at 4:56pm
    Closed Session commenced at 4:57pm

    B. **Conference with Legal Counsel - Existing Litigation Pursuant to Gov. Code Section 54956.9 (d)(1)**

    Gullotto vs. Seneca Healthcare District - Case #202404-24213903

    No Action

    C. **Health and Safety Code Section 32106 - Report(s) involving Trade Secrets.**

    AND

    Government Code §37624.3, Health & Safety Codes §1461 and §32155 Hearings.
    Subject Matter: Report on Quality Assurance Committee. Presented by Charlene Almocera, Compliance/Privacy/HIM Director
    No Action

15. **Report on Closed Session**

    Closed Session concluded at 5:49pm
    The Regular Board Meeting reconvened at 5:49pm

    Reported by Board President, Jerri Nielsen:
    During Closed Session, the Board gave direction to legal council with unanimous approval.

    The roll call vote was read into the public record by Jerri Nielsen:
    Aye - President Jerri Nielsen
    Aye - Vice President Sherrie Thrall
    Aye - Secretary Kenneth Crandall
    Aye - Treasurer Rich Rydell
    Aye - Assistant Secretary/Treasurer Shelley Stelzner

16. **Future Board Meeting Agenda Topics**
    1. New Hospital Build - Citizens' Oversight Committee

2. Finance Investment Policy
3. Physician Contract Negotiation, Execution, Termination and Administration Authority of CEO
4. Board Planning Session
5. Board Committees
6. Cash Flow Analysis Report
6. Others?

17. **Next Regular Board Meeting Announcement**
Date: October 31st, 2024
Time: 3:00pm
Location: Lake Almanor Clinic (LAC) - Conference Room
199 Reynolds Rd., Chester, CA 96020

The Regular Board Meeting concluded at 5:50pm