Seneca Healthcare District
Minutes
Special Meeting
November 19, 2024 02:00 PM
Lake Almanor Clinic (LAC) Conference Room, 199 Reynolds Road, Chester, CA 96020
https://senecahospital.org/

1. **Call to Order**
   The meeting was called to order at 2:00 pm by President Jerri Nielsen.

   Treasurer, Rich Rydell, joined the Special Board Meeting via Zoom. He participated in the meeting without a vote.

   A. Roll Call

      Present: President Jerri Nielsen, Vice President Sherrie Thrall, Treasurer Rich Rydell, Assistant Secretary/Treasurer Shelley Stelzner

      Absent: Secretary Kenneth Crandall

   B. Pledge of Allegiance
      Led by President Jerri Nielsen

2. **Additions or Modifications to, or Deletions from the Agenda** No Action
3. **Approval of the Agenda** Assistant Secretary/Treasurer Shelley Stelzner motioned to approve. A second was made by Vice President Sherrie Thrall.

   The roll call vote:

   Aye **President Jerri Nielsen** _Aye_ **Vice President Sherrie Thrall** _Aye_ **Assistant Secretary/Treasurer Shelley Stelzner** _Abstained_ **Treasurer Rich Rydell** _Absent_ **Secretary Kenneth Crandall**

4. **Public Comments**

   Community Member, Shirley Williams, asked what the Blood Bank charges Seneca Healthcare District for blood. CEO, Shawn McKenzie, informed her that he will research the information and have a response for her at the next Regular Board Meeting.

5. **Approval of the October 31st, 2024 Regular Board Meeting Minutes** Vice President Sherrie Thrall motioned to approve. A second was made by Assistant Secretary/Treasurer Shelley Stelzner.

   The roll call vote:

Aye **President Jerri Nielsen** _Aye_ **Assistant Secretary/Treasurer Shelley Stelzner** _Abstained_ **Treasurer Rich Rydell** _Absent_ **Secretary Kenneth Crandall**

6. **Resolution No. 450**

   A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SENECA HEALTHCARE DISTRICT AUTHORIZING EXECUTION AND DELIVERY BY THE DISTRICT OF A REVOLVING LOAN AND PLEDGE AGREEMENT BY AND BETWEEN THE DISTRICT AND WESTERN ALLIANCE BANK WITH AN INITIAL MAXIMUM CREDIT AMOUNT OF $1,500,000 AND CERTAIN OTHER DOCUMENTS AND ACTIONS.Presented by Steve Boline, CFO, and Jennifer Bradlee, BBK Law.Approved by the Board via Roll Call Vote.

   Vice President Sherrie Thrall motioned to approve. A second was made by Assistant Secretary/Treasurer Shelley Stelzner.

   The roll call vote:

   Aye **President Jerri Nielsen** _Aye_ **Vice President Sherrie Thrall** _Aye_ **Assistant Secretary/Treasurer Shelley Stelzner** _Abstained_ **Treasurer Rich Rydell** _Absent_ **Secretary Kenneth Crandall**

7. **New Critical Access Hospital (CAH) / SNF Flowchart**

   Process for use of construction and project contingencies. Presented by Donna Huntingdale, Building Rx.

8. **New CAH/SNF - Request 001 for Contingency Usage, upon concurrence with USDA**

   The Board approved Request 001 for contingency Usage, upon concurrence with USDA.

   Vice President Sherrie Thrall motioned to approve. A second was made by Assistant Secretary/Treasurer Shelley Stelzner.

   The roll call vote:

   Aye **President Jerri Nielsen** _Aye_ **Vice President Sherrie Thrall** _Aye_ **Assistant Secretary/Treasurer Shelley Stelzner** _Abstained_ **Treasurer Rich Rydell** _Absent_ **Secretary Kenneth Crandall**

9. **New CAH/SNF - Enplan Amendment 1, upon concurrence with USDA** Vice President Sherrie Thrall motioned to approve. A second was made by Assistant Secretary/Treasurer Shelley Stelzner.

   The roll call vote:

   Aye **President Jerri Nielsen** _Aye_ **Vice President Sherrie Thrall** _Aye_ **Assistant Secretary/Treasurer Shelley Stelzner** _Abstained_ **Treasurer Rich Rydell** _Absent_ **Secretary Kenneth Crandall**

10. **Policies & Procedures** Vice President Sherrie Thrall motioned to approve. A second was made by Assistant Secretary/Treasurer Shelley Stelzner.

    The roll call vote:

Aye **President Jerri Nielsen** _Aye_ **Vice President Sherrie Thrall** _Aye_ **Assistant Secretary/Treasurer Shelley Stelzner** _Abstained_ **Treasurer Rich Rydell**
Absent **Secretary Kenneth Crandall**

11. **Closed Session**

    A. Conference with Legal Counsel - Anticipated Litigation Pursuant to Gov. Code Section 54956.9 (d)(2) or (3).

    The Special Board Meeting adjourned @ 2:50pm.

    Closed Session commenced @ 2:51pm.

12. **Report on Closed Session**

    Closed Session concluded @ 3:04pm.

    The Special Board Meeting commenced @ 3:04pm.

    Board President, Jerri Nielsen, announced there were no reportable actions taken during Closed Session.

13. **Next Regular Board Meeting Announcement**
    Due to the Thanksgiving Holiday, the November 2024 Regular Board Meeting will be held:

    Date: December 5th, 2024
    Time: 3:00pm
    Location: Lake Almanor Clinic (LAC) - Conference Room -199 Reynolds Rd., Chester

The Special Board Meeting adjourned at 3:05pm.