Seneca Healthcare District
Minutes
Regular Meeting
December 05, 2024 03:00 PM
Lake Almanor Clinic (LAC) Conference Room, 199 Reynolds Road, Chester, CA 96020
https://senecahospital.org/

1. **Call to Order**
   The meeting was called to order at 3:01 pm by President Jerri Nielsen.

   A. Roll Call

   Present: President Jerri Nielsen, Vice President Sherrie Thrall, Treasurer Rich Rydell, Assistant Secretary/Treasurer Shelley Stelzner

   Absent: Secretary Kenneth Crandall

   B. Pledge of Allegiance
   Led by President Jerri Nielsen

2. **Additions or Modifications to, or Deletions from the Agenda** No Action
3. **Approval of the Agenda** Vice President Sherrie Thrall motioned to approve. Assistant Secretary/Treasurer Shelley Stelzner seconded the motion.

   The roll call vote:

   Aye **President Jerri Nielsen** _Aye_ **Vice President Sherrie Thrall** _Aye_ **Treasurer Rich Rydell** _Aye_ **Assistant Secretary/Treasurer Shelley Stelzner** _Absent_ **Secretary Kenneth Crandall**

4. **Public Comments**

   A community member, Shirley Williams, expressed concerns about the "hospital name change." The Executive Team informed Ms. Williams that Seneca Healthcare District (SHD) will retain its current name, and the New Hospital will be named and presented as, Lake Almanor Community Hospital. The New Hospital will still be managed and operated through Seneca Healthcare District.

   To answer Shirley Williams' question raised at the November 19th, 2024 Special Board Meeting regarding the price the Blood Bank charges SHD, Brady Haynes, COO, introduced Judith Cline, CNO. Judith Cline informed Ms. Williams the price for each blood unit and how the Blood Bank functions in accordance with SHD.

5. **Approval of the November 19, 2024 Special Board Meeting Minutes**

   Submitted by Deborah Housen, Board Clerk.

   Vice President Sherrie Thrall motioned to approve. Assistant Secretary/Treasurer Shelley Stelzner seconded the motion.

   The roll call vote:

   Aye **President Jerri Nielsen** _Aye_ **Vice President Sherrie Thrall** _Aye_ **Treasurer Rich Rydell** _Aye_ **Assistant Secretary/Treasurer Shelley Stelzner** _Absent_ **Secretary Kenneth Crandall**

6. **Staff Reports**
   1. Chief Executive Officer - Presented by Shawn McKenzie, CEO - Verbal Report.
   2. Chief Nursing Officer - Presented by Judith Cline, CNO - Verbal Report.
   3. Chief Operations Officer - Presented by Brady Haynes, COO - Report Included.
   4. Information Technology (IT) Director - Presented by Brian Churchill - Verbal Report.
   5. Human Resources Manager - Presented by Shanna Roelofson - Report Included.
   6. Marketing/Public Relations Director - Presented by Chelssa Outland - Two Reports Included.
   7. Compliance/Privacy/HIM Director - Presented by Charlene Almocera - Report was delivered in Closed Session.

7. **Chief Financial Officer Reports - Steve Boline, CFO**

   A. **For Discussion Only:**
      1. October 2024 R1 and Revenue Cycle Reports.
      2. Interim Financing and Project Payment Updates.

      A Motion to Accept was obtained for the following Financial Reports:
      - September 2024 Financial Report
      - Cash Flow Report

      As presented by Steve Boline, CFO.

      Assistant Secretary/Treasurer Shelley Stelzner motioned to approve. Vice President Sherrie Thrall seconded the motion.

      The roll call vote:

      Aye **President Jerri Nielsen** _Aye_ **Vice President Sherrie Thrall** _Aye_ **Treasurer Rich Rydell** _Aye_ **Assistant Secretary/Treasurer Shelley Stelzner** _Absent_ **Secretary Kenneth Crandall**

8. **Request for Approval of the Amendment to the SCA Rate Range Consulting Contract** As presented by Steve Boline, CFO. Vice President Sherrie Thrall motioned to approve. Assistant Secretary/Treasurer Shelley Stelzner seconded the motion.

   The roll call vote:

   Aye **President Jerri Nielsen** _Aye_ **Vice President Sherrie Thrall** _Aye_ **Treasurer Rich Rydell** _Aye_ **Assistant Secretary/Treasurer Shelley Stelzner** _Absent_ **Secretary Kenneth Crandall**

9. **Seneca Healthcare Foundation Report**
Presented by Chelssa Outland, SH Foundation Executive Director.

10. **New CAH/SNF Report**
General update regarding the New Hospital Build. Presented by Donna Huntingdale, Building Rx.

11. **New CAH/SNF - CEQA / NEPA Mitigation Monitoring & Reporting Program**

Discussion and Information, presented by Donna Huntingdale, Building Rx.

12. **Policies & Procedures** Presented by Charlene Almocera, HIM/Patient Access Director. Assistant Secretary/Treasurer Shelley Stelzner motioned to approve. Vice President Sherrie Thrall seconded the motion.

The roll call vote:

Aye **President Jerri Nielsen** _Aye_ **Vice President Sherrie Thrall** _Aye_ **Treasurer Rich Rydell** _Aye_ **Assistant Secretary/Treasurer Shelley Stelzner** _Absent_ **Secretary Kenneth Crandall**

13. **Medical Staff Report**

Medical Staff Appointments as approved at the Medical Staff Meeting held on November 12, 2024, as submitted by Dr. Marc Nielsen, Chief of Staff.

Vice President Sherrie Thrall motioned to approve. Assistant Secretary/Treasurer Shelley Stelzner seconded the motion.

The roll call vote:

Aye **President Jerri Nielsen** _Aye_ **Vice President Sherrie Thrall** _Aye_ **Treasurer Rich Rydell** _Aye_ **Assistant Secretary/Treasurer Shelley Stelzner**
Absent **Secretary Kenneth Crandall**

14. **Closed Session**

A. **Conference with Legal Counsel - Anticipated Litigation Pursuant to Gov. Code Section 54956.9 (d)(2) or (3)**

The Regular Board Meeting recessed at 5:14pm.
Closed Session commenced at 5:15pm.

Closed Session adjourned at 6:30pm.
The Regular Board Meeting reconvened at 6:30pm.

B. **Conference with Legal Counsel - Existing Litigation Pursuant to Gov. Code Section 54956.9 (d)(1)**

Gullotto vs. Seneca Healthcare District - Case #202404-24213903

No Action

C. **Health and Safety Code Section 32106 - Report(s) involving Trade Secrets.**

No Action

D. **Closed Session pursuant to Government Code Section 54957 – Public Employee**

Performance Evaluation
Title: Chief Executive Officer

No Action

E. **Conference with Labor Negotiators**

1. Agency Designated Representative: Board Chair.
2. Unrepresented Employee: Chief Executive Officer.

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F. Closed Session Sub-Category - Compliance
Government Code §37624.3, Health & Safety Codes §1461 and §32155 Hearings.

Subject Matter: Report on Quality Assurance Committee. Presented by Charlene Almocera, Compliance/Privacy/HIM Director.

No Action

15. **Report on Closed Session**

Conference with Legal Counsel - Anticipated Litigation Pursuant to Gov. Code Section 54956.9 (d)(2) or (3)

The Boldt Company has agreed to resolve its dispute with the District regarding the Replacement Critical Access Hospital Project in exchange for a mutual release of claims, as further set forth in a Settlement Agreement that was now approved by the Board of Directors, such approval being made expressly subject to the concurrence, if required by the United States Department of Agriculture which is funding the Project, of the USDA, and the execution of said instrument thereafter by the District Chief Executive Officer, and that no such agreement shall be in effect unless and until such conditions are satisfied. A copy of the Settlement Agreement is available for public inspection, and the general terms of the same are that Boldt is agreeing to forego its claims against the District for additional compensation that the District has declined to pay to date in exchange for the District's agreement to a reciprocal waiver of its own claims.

Assistant Secretary/Treasurer Shelley Stelzner motioned to approve. Vice President Sherrie Thrall seconded the motion.

The roll call vote:

Aye **President Jerri Nielsen** _Aye_ **Vice President Sherrie Thrall** _Aye_ **Treasurer Rich Rydell** _Aye_ **Assistant Secretary/Treasurer Shelley Stelzner** _Absent_ **Secretary Kenneth Crandall**

16. **Future Board Meeting Agenda Topics**

1. Finance Investment Policy

2. Physician Contract Negotiation, Execution, Termination and Administration Authority of CEO
3. Board Planning Session
4. Board Committees

17. **Next <u>Regular</u> Board Meeting Announcement**
    Date: Due to the Holiday Season, the December 2024 Regular Board Meeting will be held on: <u>January 9th, 2024</u>
    Time: 3:00pm
    Location: Lake Almanor Clinic (LAC) - Conference Room -199 Reynolds Rd., Chester

    The Regular Board Meeting concluded at 6:32pm.

18. **Agenda Posting Notice**