



Seneca Healthcare District

Minutes

Regular Meeting

January 09, 2025 03:00 PM

Lake Almanor Clinic (LAC) Conference Room, 199 Reynolds Road, Chester, CA 96020

<https://senecahospital.org/>

1. Call to Order

The meeting was called to order at 3:00 pm by President Jerri Nielsen.

A. Roll Call

Present: President Jerri Nielsen, Vice President Sherrie Thrall, Secretary Kenneth Crandall, Treasurer Rich Rydell

Absent: Assistant Secretary/Treasurer Shelley Stelzner

B. Pledge of Allegiance

Led by President Jerri Nielsen

2. Additions or Modifications to, or Deletions from the Agenda No Action

3. Approval of the Agenda Vice President Sherrie Thrall motioned to approve. Secretary Kenneth Crandall seconded the motion.

The roll call vote:

Aye President Jerri Nielsen Aye Vice President Sherrie Thrall Aye Secretary Kenneth Crandall Aye Treasurer Rich Rydell Absent Assistant Secretary/Treasurer Shelley Stelzner

4. Public Comments

There were no public comments submitted for the Board Meeting via community members.

5. Approval of the December 5th, 2024 Regular Board Meeting Minutes for (November 2024).

Vice President Sherrie Thrall motioned to approve. Treasurer Rich Rydell seconded the motion.

The roll call vote:

Aye President Jerri Nielsen Aye Vice President Sherrie Thrall Aye Secretary Kenneth Crandall Aye Treasurer Rich Rydell Absent Assistant Secretary/Treasurer Shelley Stelzner

6. Staff Reports

1. Chief Executive Officer - Presented by Shawn McKenzie, CEO - Written Report.
2. Chief Nursing Officer - Presented by Judith Cline, CNO - Written Report.
3. Chief Operations Officer - Presented by Brady Haynes, COO - Written Report.
4. Information Technology (IT) Director - Presented by Brian Churchill - Verbal Report.
5. Human Resources Manager - Presented by Shanna Roelofson - Written Report.
6. Marketing/Public Relations Director - Presented by Chelssa Outland - Written Report.
7. Compliance/Privacy/HIM Director - Presented by Charlene Almocera - No Report. Reports will be shared with the Board Members - Quarterly. The next report will be at the March 27th, 2025 Regular Board Meeting.

7. Chief Financial Officer Reports - Steve Boline, CFO

The October 2024 Financial Report (with verbal correction) and the Cash Flow Report was accepted by the Board.

Treasurer Rich Rydell motioned to approve. Secretary Kenneth Crandall seconded the motion.

The roll call vote:

Aye President Jerri Nielsen Aye Vice President Sherrie Thrall Aye Secretary Kenneth Crandall Aye Treasurer Rich Rydell Absent Assistant Secretary/Treasurer Shelley Stelzner

8. Assembly Bill 1882 - Discussion and Annual Report

The Board acknowledged receipt of the Assembly Bill 1882 Letter and the 2024 Annual Report.

Vice President Sherrie Thrall motioned to approve. Secretary Kenneth Crandall seconded the motion.

The roll call vote:

Aye President Jerri Nielsen Aye Vice President Sherrie Thrall Aye Secretary Kenneth Crandall Aye Treasurer Rich Rydell Absent Assistant Secretary/Treasurer Shelley Stelzner

9. Seneca Healthcare Foundation Report

Discussion. Report presented by Chelssa Outland, SH Foundation Executive Director.

10. New CAH/SNF - Special Testing & Inspection Contract

The Board considered and approved authorization, with respect to the Seneca Healthcare District Replacement Critical-Access Hospital + Skilled Nursing Facility Project, to District Chief Executive Officer or designee to execute contract with BSK Associates for Special Testing and Inspection in an amount not to exceed \$705,000, in a form approved by District legal counsel and the District Chief Executive Officer or designee, subject to United States Department of Agriculture concurrence. Presented by Donna Huntingdale, Building Rx.

Treasurer Rich Rydell motioned to approve. Secretary Kenneth Crandall seconded the motion.

The roll call vote:

Aye President Jerri Nielsen Aye Vice President Sherrie Thrall Aye Secretary
Kenneth Crandall Aye Treasurer Rich Rydell Absent Assistant Secretary/Treasurer
Shelley Stelzner

11. New CAH/SNF - Request 002 for Contingency Usage, upon concurrence with USDA

New CAH/SNF - The request of 002 Contingency Usage, upon concurrence with USDA, was approved in an amount not to exceed \$502,910 as presented by Donna Huntingdale, Building Rx.

Treasurer Rich Rydell motioned to approve. Vice President Sherrie Thrall seconded the motion.

The roll call vote:

Aye President Jerri Nielsen Aye Vice President Sherrie Thrall Aye Secretary
Kenneth Crandall Aye Treasurer Rich Rydell Absent Assistant Secretary/Treasurer
Shelley Stelzner

12. New CAH/SNF - Informative Discussion

Discussion. Presented by Donna Huntingdale, Building Rx.

13. Medical Staff Report

The Board approved the submission by Dr. Marc Nielsen, Chief of Staff - Medical Staff Appointments as presented in the Board meeting packet.

Secretary Kenneth Crandall motioned to approve. Treasurer Rich Rydell seconded the motion.

The roll call vote:

Aye President Jerri Nielsen Aye Vice President Sherrie Thrall Aye Secretary
Kenneth Crandall Aye Treasurer Rich Rydell Absent Assistant
Secretary/Treasurer Shelley Stelzner

14. Closed Session

A. Conference with Legal Counsel - Anticipated Litigation Pursuant to Gov. Code Section 54956.9 (d)(2) or (3)

No Action

B. Conference with Legal Counsel - Existing Litigation Pursuant to Gov. Code Section 54956.9 (d)(1)

Gulotto vs. Seneca Healthcare District - Case #202404-24213903

No Action

C. Health and Safety Code Section 32106 - Report(s) involving Trade Secrets.

No Action

15. Report on Closed Session

The Regular Board Meeting (for December 2024) recessed at 5:25pm.

Closed Session commenced at 5:25pm.

Closed Session concluded at 6:10pm.

The Regular Board Meeting (for December 2024) reconvened at 6:10pm.

Closed Session Report:

The Board President stated there were no reportable actions taken during Closed Session.

16. Future Board Meeting Agenda Topics

1. Finance Investment Policy
2. Physician Contract Negotiation, Execution, Termination and Administration Authority of CEO
3. Board Planning Session
4. Board Committees
5. Quarterly Joint Committee Conference Meeting Dates/BOD Assignments
6. Election of Officers
7. Audit Report Presentation
8. Board Meeting Date Review (due to Holiday Season)
9. Proposed Changes to Salary and/or Fringe Benefits of the Chief Executive Officer

17. Next Regular Board Meeting Announcement

Date: **Thursday, January 30th, 2025**

Time: **3:00pm**

Location: **Lake Almanor Clinic (LAC) - Conference Room -199 Reynolds Rd., Chester**

The Regular Board Meeting (for December 2024) concluded at 6:26pm.