



Beckwourth Peak Fire Protection District

Minutes

Regular Meeting

January 08, 2025 05:00 PM

180 Main St, Beckwourth, CA 96129

<https://bpfpd.ca.gov/>

1. Call to Order

The meeting was called to order at 5:00 pm by President Richard McLaughlin.

A. Pledge of Allegiance

Led by President Richard McLaughlin

B. Roll Call

Present: President Richard McLaughlin, Director Cary Curtis, Director Melissa Klundby, Director Larry Smith, Director Nick Marques

Staff Present: Chiefs Rosevear, Cameron & Mendoza. Captain Villa, Engineer Meyers.

2. Public Comments

No Public Comments.

3. Board Required Anti- Harassment and Discrimination Training Session- 90 minutes

4. Consent Agenda

A. Approve the minutes of December 11, 2024

Director Melissa Klundby motioned to approve. Director Cary Curtis seconded the motion.

The roll call vote:

Aye **President Richard McLaughlin** Aye **Director Cary Curtis** Aye **Director Melissa Klundby** Aye **Director Larry Smith** Aye **Director Nick Marques**

5. Chief's Update

Chief Rosevear presented accomplishments of the District's first six months of operation and goals for the first half of 2025. The Board was briefed on our pending deployment to the Palisades Incident in Los Angeles County. Engine 9321 departed early Thursday morning with a crew of four to rendezvous with engines from Glenn County and proceed to the fire.

6. District's Mission and Vision Statements

Chief Rosevear introduced retired Chief Forrest Craig, who made a presentation to the Board

on the process of creating a mission statement, values and vision statements for the District. This is the first step, followed by a strategic planning process involving input from internal and external stakeholders. Chief Craig, a resident of the Fire District, graciously has offered to donate his time and expertise to guide the District in forming its first strategic plan and road map for the future. Attached is Chief Craig's background and experience, along with a strategic plan example for the Napa County Fire Department, which he facilitated. Chiefs Rosevear and Craig will develop a plan proposal for review and approval at the February 5th Board Meeting.

7. Treasurer's Report December 2024

Director McLaughlin presented the District's monthly financial update, which included updated spread sheets. He advised to expect delays in the receipt of tax income from the County of Plumas. We are also awaiting payment from a number of OES deployment and preposition invoices, which we hope to receive in the next few months. The current budget plan is holding and projections are positive.

Director Cary Curtis motioned to approve. Director Larry Smith seconded the motion.

The roll call vote:

Aye **President Richard McLaughlin** Aye **Director Cary Curtis** Aye **Director Melissa Klundby** Aye **Director Larry Smith** Aye **Director Nick Marques**

8. Policy Committee Updates

Adoption of Policy 1137- Sick Leave and Policy 1138- Family Leave. Staff directed to reconfigure Policy 1137 to Lexipol Format.

President Richard McLaughlin motioned to approve. Director Cary Curtis seconded the motion.

The roll call vote:

Aye **President Richard McLaughlin** Aye **Director Cary Curtis** Aye **Director Melissa Klundby** Aye **Director Larry Smith** Aye **Director Nick Marques**

9. Approval to Purchase Safety Equipment (Personal Protective Clothing)

Approval to purchase Safety Equipment- Structure Gear (Personal Protective Equipment). Purchase price is \$42,475.72- due and payable by July 1, 2025. Gear expected to be delivered in late March 2025.

Director Cary Curtis motioned to approve. Director Nick Marques seconded the motion.

The roll call vote:

Aye **President Richard McLaughlin** Aye **Director Cary Curtis** Aye **Director Melissa Klundby** Aye **Director Larry Smith** Aye **Director Nick Marques**

10. Resolution 2024.09- Electing Workers' Compensation Coverage For Unpaid Volunteers. Review and approval of District Explorer/Cadet Program.

A. Adopt Resolution 2024.09- Electing Workers' Compensation Coverage For Unpaid Volunteers.

Resolution approved with Resolution number changed to 2025.01

President Richard McLaughlin motioned to approve. Director Nick Marques seconded the motion.

The roll call vote:

Aye **President Richard McLaughlin** Aye **Director Cary Curtis** Aye **Director Melissa Klundby** Aye **Director Larry Smith** Aye **Director Nick Marques**

B. Review and approval of District Explorer/Cadet Program.

Approval to move forward as submitted with direction to staff for insurance carrier review and approval.

Director Cary Curtis motioned to approve. Director Nick Marques seconded the motion.

The roll call vote:

Aye **President Richard McLaughlin** Aye **Director Cary Curtis** Aye **Director Melissa Klundby** Aye **Director Larry Smith** Aye **Director Nick Marques**

11. Eastern Plumas Rural Fire Protection District (EPRFPD) Annexation Update and Next Steps

Review by Director Curtis. All annexation steps are complete with the exception of transferring the fund balance to Beckwourth Peak FPD from the County Treasurer's Office. The transfer must be approved by the Board of Supervisors, which will be on their agenda January 14, 2025. The County Treasurer, Julie White, will make the deposit herself after the Board meeting. Chief Rosevear is working on the cancellation of the Eastern District's liability policy, which expires 5/30/26.

12. Board Member Updates

Director McLaughlin updated the Board on the search for a 32 hour per week Administrative Assistant. Director Smith updated the Board on progress for a possible agreement with Gold Mountain CSD, for the operation of their fire engine during fire season.

13. Meeting Dates

After the February 5, 2025 regular meeting, the Board of Directors will meet every other month- the first Wednesday of the month at 6:00pm. The first meeting of this new schedule will be April 2, 2025 (every other month thereafter).

President Richard McLaughlin motioned to approve. Director Cary Curtis seconded the motion.

The roll call vote:

Aye **President Richard McLaughlin** Aye **Director Cary Curtis** Aye **Director Melissa Klundby** Aye **Director Larry Smith** Aye **Director Nick Marques**

14. Election of Officers- President, Vice President, Treasurer, Appoint Board Clerk

A. Election of President

Director Curtis was elected Board President.

Director Larry Smith motioned to approve. Director Melissa Klundby seconded the motion.

The roll call vote:

Aye **President Richard McLaughlin** Aye **Director Cary Curtis** Aye **Director Melissa Klundby** Aye **Director Larry Smith** Aye **Director Nick Marques**

B. Election of Vice-President

Director Smith elected Board Vice President.

President Richard McLaughlin motioned to approve. Director Nick Marques seconded the motion.

The roll call vote:

Aye **President Richard McLaughlin** Aye **Director Cary Curtis** Aye **Director Melissa Klundby** Aye **Director Larry Smith** Aye **Director Nick Marques**

C. Election of Treasurer

Director McLaughlin elected Board Treasurer.

Director Cary Curtis motioned to approve. Director Larry Smith seconded the motion.

The roll call vote:

Aye **President Richard McLaughlin** Aye **Director Cary Curtis** Aye **Director Melissa Klundby** Aye **Director Larry Smith** Aye **Director Nick Marques**

D. Appoint Board Clerk

Chief Rosevear elected as Board Clerk.

Director Cary Curtis motioned to approve. Director Melissa Klundby seconded the motion.

The roll call vote:

Aye **President Richard McLaughlin** Aye **Director Cary Curtis** Aye **Director Melissa Klundby** Aye **Director Larry Smith** Aye **Director Nick Marques**

15. **Future Agenda Items**

Renew Hallelujah Junction Agreement, New Policies, Strategic Planning proposal, Gold Mountain Agreement, Social Media presence discussion, Brown Act training.

16. **Adjournment** President Richard McLaughlin motioned to approve. Director Cary Curtis seconded the motion.

The motion passed with the following vote:

5 **In Favor** 0 **Opposed**
 Abstained **Absent** **Recused**

