



MEETING DATE: February 26, 2025

FROM: Ryan Bonk & Tom Valentino- Solid Waste Consultant

RE: SB 1383 Local Assistance Grant Program- Grant Closeout

BACKGROUND:

The City received a grant from the California Department of Resources, Recovery and Recycling (CalRecycle) for the period September 2022 through February 2025 to financially help the City achieve compliance with Portola's obligations under Senate Bill 1383 Short-Lived Climate Pollutant Reduction Act.

EXECUTIVE SUMMARY:

The City has performed all viable SB 1383 requirements and grant compliance activities within our purview.

Various activities were performed to comply with SB 1383 as follows:

On November 11, 2021, the Portola City Council approved Resolution No. 2490 which temporarily exempted the city of Portola from the SB 1383 requirement of mandatory organics collection due to its designation as a rural jurisdiction until December 31, 2026; On January 13, 2022, the city of Portola received a letter from CalRecycle approving the organics collection waiver. On June 22, 2022 the Portola City Council approved Ordinance 361, which created Chapter 8.05 of the city Municipal Code providing for the reduction of organic waste disposal.

Other applicable SB 1383 requirements and grant compliance activities applying to the city of Portola which have been met to date include:

- Develop an understanding of grant processes and procedures.
- Obtain reliable contractor declarations.
- Commence Corrective Action Plan negotiations and deadlines with CalRecycle staff and implement the CAP to the satisfaction of CalRecycle through issuance of Compliance Report in March 2023.
- Develop applicable CALGreen and Water Efficient Building Codes amendments to city codes and obtain City Council approvals for adoption of Ordinance No. 362 Amending Chapter 13.40 and Chapter 15.04 and Creating Chapter 15.11 of the City of Portola Municipal Code on December 13, 2022.
- Prepare and post documentation on city website for Organic Waste and Edible Food

Recovery Education and Outreach.

- Prepare Annual Outreach to affected Tier 1 and Tier 2 entities in 2023, 2024 and 2025 and document compliance for recycled paper procurement, organic waste reduction education and outreach, and edible food recovery.
- Prepare and Issue grant expense reports and final report.

FISCAL IMPACT:

The City received \$20,000 of funding via the grant program, which was the minimum allowable amount through the program. The total spent throughout the course of the grant was \$6,796.07. The City will return \$13,203.93 in unused grant funds.

There is no impact to the City's finances.

RECOMMENDATION:

Staff recommends that the council approve the closeout of the grant and return the remaining unused grant funds.
