SENECA
HEALTHCARE DISTRICT

Seneca Healthcare District
Minutes
Regular Meeting
January 30, 2025 03:00 PM
Lake Almanor Clinic (LAC) Conference Room, 199 Reynolds Road, Chester, CA 96020
https://senecahospital.org/

1. **Call to Order**
   The meeting was called to order at 3:00 pm by President Jerri Nielsen.

   A. Roll Call

      Present: President Jerri Nielsen, Vice President Sherrie Thrall, Treasurer Rich Rydell, Assistant Secretary/Treasurer Shelley Stelzner

      Absent: Secretary Kenneth Crandall

   B. Pledge of Allegiance
      Led by President Jerri Nielsen

2. **Additions or Modifications to, or Deletions from the Agenda** No Action
3. **Approval of the Agenda** Vice President Sherrie Thrall motioned to approve. Assistant Secretary/Treasurer Shelley Stelzner seconded the motion.

   The roll call vote:

   Aye **President Jerri Nielsen** _Aye_ **Vice President Sherrie Thrall** _Aye_ **Treasurer Rich Rydell** _Aye_ **Assistant Secretary/Treasurer Shelley Stelzner** _Absent_ **Secretary Kenneth Crandall**

4. **Public Comments**

   There were no public comments submitted in advance for the meeting. Nor were there any comments from the community presented at the meeting.

5. **Election of Officers**

   The Board discussed and approved the elected officers as follows:

   Nominated/Voted - President: Jerri Nielsen

   Nominated/Voted - Vice-President: Shelley Stelzner

   Nominated/Voted - Secretary: Kenneth Crandall

   Board President Appointed - Treasurer: Rich Rydell

   Board President Appointed - Assistant Secretary-Treasurer: Sherrie Thrall

Vice President Sherrie Thrall motioned to approve. Treasurer Rich Rydell seconded the motion.

The roll call vote:

Aye **President Jerri Nielsen** _Aye_ **Vice President Sherrie Thrall** _Aye_ **Treasurer Rich Rydell** _Aye_ **Assistant Secretary/Treasurer Shelley Stelzner** _Absent_ **Secretary Kenneth Crandall**

6. **Approval of the January 9th, 2025 Regular Board Meeting Minutes (for December 2024).**

Shelley Stelzner Abstained from voting as she was not present at the January 9th, 2025 Board Meeting (for December 2024).

Treasurer Rich Rydell motioned to approve. Vice President Sherrie Thrall seconded the motion.

The roll call vote:

Aye **President Jerri Nielsen** _Aye_ **Vice President Sherrie Thrall** _Aye_ **Treasurer Rich Rydell** _Abstained_ **Assistant Secretary/Treasurer Shelley Stelzner** _Absent_ **Secretary Kenneth Crandall**

7. **Staff Reports**

1. Chief Executive Officer - Presented by Shawn McKenzie, CEO - Verbal Report.
2. Chief Nursing Officer - Presented by Judith Cline, CNO - Written Report.
3. Chief Operations Officer - Presented by Brady Haynes, COO - Written Report.
4. Information Technology (IT) Director - Presented by Brian Churchill - Verbal Report.
5. Human Resources Manager - Presented by Shanna Roelofson - Written Report.

The Board requested Shanna Roelofson to create a SHD Resolution - Commendation and Appreciation to Shell Stoops, 2024 Employee Of The Year, to be submitted for review and possible action at the next Regular Board Meeting.

6. Marketing/Public Relations Director - Presented by Chelssa Outland - Written Report.
7. Compliance/Privacy/HIM Director - Presented by Charlene Almocera - No Report. Reports will be shared with the Board Members - Quarterly. The next report will be at the March 27th, 2025 Regular Board Meeting.

8. **Chief Financial Officer Reports - Steve Boline, CFO**

The Board **Approved** the FYE 2024 Audit Presentation as submitted by Jerrell Tucker of JWT Associates.

The Board **Accepted** theNovember 2024 Financial Report and the Updated Cash Flow Report dated 01/30/2025 as submitted by Steve Boline, CFO.

The Board **Reviewed and Discussed** the December 2024 R1, Revenue Cycle Reports, and the Interim Financing Summary.

Treasurer Rich Rydell motioned to approve. Assistant Secretary/Treasurer Shelley Stelzner seconded the motion.

The roll call vote:

Aye **President Jerri Nielsen** _Aye_ **Vice President Sherrie Thrall** _Aye_ **Treasurer Rich Rydell** _Aye_ **Assistant Secretary/Treasurer Shelley Stelzner** _Absent_ **Secretary Kenneth Crandall**

9. **New CAH/SNF - General Update**

Provided by Donna Huntingdale, Building Rx.

10. **Mobile MRI GE Contract Discussion**

    Discussion. Presented by Shawn McKenzie, CEO.

11. **Seneca Healthcare Foundation Report**

    Submitted by Chelssa Outland, SH Foundation Executive Director.

12. **Medical Staff Report**

    Assistant Secretary/Treasurer Shelley Stelzner motioned to approve. Vice President Sherrie Thrall seconded the motion.

    The roll call vote:

    Aye **President Jerri Nielsen** Aye **Vice President Sherrie Thrall** Aye **Treasurer Rich Rydell** Aye **Assistant Secretary/Treasurer Shelley Stelzner**
    Absent **Secretary Kenneth Crandall**

13. **Reassignment of the November 2025 and the December 2025 Regular Board Meeting Dates**

    For the 2025 Holiday Season, the following reassignment dates were **Accepted** by the Board:

    December 4th, 2025 (for the November 2025) Regular Board Meeting

    January 8th, 2025 (for the December 2025) Regular Board Meeting

14. **Quarterly Joint Committee Conference Meetings**

    Board requested the Board Clerk to contact all members to determine which two will attend for each meeting. The following dates were **Accepted** by the Board for the Quarterly Joint Committee Conference Meetings to be held in 2025:

    March 6th, 2025 / June 5th, 2025 / September 4th, 2025 / December 4th, 2025

15. **Board Committee Assignments**

    The Board discussed the Standing Committees for the calendar year 2025 as outlined in the District Bylaws. The Board President, Jerri Nielsen, assigned Board Members, as follows:

    1. Finance Committee - Jerri Nielsen, Rich Rydell

    2. Bylaws Committee - Kenneth Crandall, Sherrie Thrall

    3. Strategic Planning Committee - Shelley Stelzner, Rich Rydell

The Regular Board Meeting Recessed at 5:32pm

The Closed Session Commenced at 5:33pm

16. **Closed Session**

    A. **Conference with Legal Counsel - Existing Litigation Pursuant to Gov. Code Section 54956.9 (d)(1)**

    Gullotto vs. Seneca Healthcare District - Case #202404-24213903

No Action

B. **Health and Safety Code Section 32106 - Report(s) involving Trade Secrets.**

No Action

C. **Government Code Section 54957 – Public Employee Performance Evaluation**
Title: Chief Executive Officer No Action

17. **Report on Closed Session**

The Closed Session Concluded @ 6:32pm

The Regular Board Session Resumed @ 6:32pm

Jerri Nielsen, Board President, announced there were no reportable actions taken during Closed Session.

18. **Proposed Changes to Salary and/or Fringe Benefits of the Chief Executive Officer**

Tabled to the next Board meeting.

19. **Future Board Meeting Agenda Topics**

1. Finance Investment Policy

2. Physician Contract Negotiation, Execution, Termination and Administration Authority of CEO

3 Board Planning Session

4. Others?

20. **Next Regular Board Meeting Announcement**

Date: Thursday, February 27th, 2025

Time: 3:00pm

Location: Lake Almanor Clinic (LAC) - Conference Room -199 Reynolds Rd., Chester

The Regular Board Meeting Concluded at 6:34pm