



MEETING DATE: February 25, 2025

AGENDA ITEM: 7. City Council Vacancy

FROM: Adam Cox / Jon Kennedy

RE: Council Member Vacancy Discussion

BACKGROUND:

Councilmember Dockery submitted his letter of resignation on February 11, 2025

EXECUTIVE SUMMARY:

The Council needs to decide whether they want to call a special election or appoint.

The Council has 60 days from the date of the vacancy to fill the vacancy by calling a special election or by appointment. A vacancy cannot be filled by appointment if the appointment would result in 3 of the Council members having been appointed instead of being elected. If there is less than half the term of the vacant seat and more than 130 days until the next general election, then the person who is appointed to fill the vacancy only serves until the next general election and the seat is filled at the election. If there is less than 130 days before the next general election, then the person serves until the end of the unexpired term.

RECOMMENDATION:

Direct staff to solicit a potential Council member by requesting letters of interest or direct staff to start the process of a special election.

FISCAL IMPACT:

Cost of a special election unknown

ATTACHMENTS:

A. COUNCIL VACANCY NOTICE

City Council Vacancy

The City of Isleton is seeking letters of interest from citizens interested in serving on the City Council to fill a vacancy. The selected person will be appointed and serve as Council member until the general municipal election in November 2028.

To be eligible for appointment, a person must be a registered voter, live within the City limits of the City of Isleton, and submit a letter of interest as to why they wish to serve on the Isleton City Council. The individual selected should be able to participate in Council meetings and Commissions and Committees as appointed. The City Council holds regular meetings the 2nd and 4th Tuesdays of each month at 6:30 P.M.

Interested persons for the City Council position must:

- Submit a letter of interest and any relevant qualifications to the Isleton City Clerk by 3:00 P.M. on March 20th, 2025, at 101 Second St, Isleton CA 95641.
- Attend the March 25th City Council meeting at 6:30 P.M. at City Hall to be interviewed.
- Must be at least 18 years of age.
- Must be a resident and registered voter of the City of Isleton.
- Will be required to file a Statement of Economic Interest (Form 700).

The City Council will consider all letters of interest and may make an appointment by a majority vote of the Council at the Council meeting on March 25th, 2025, at 6:30 P.M.

Please contact the City Clerk at cso@cityofisleton.com or phone 916-777-7700 for further information.