



Beckwourth Peak Fire Protection District
Minutes
Regular Meeting
February 05, 2025 06:00 PM
180 Main St, Beckwourth, CA 96129
<https://bfpd.ca.gov/>

1. Call to Order

The meeting was called to order at 6:02 pm by President Cary Curtis.

2. URGENCY ITEM Authorization to Purchase Type 1 Engine- Authorization to Sell Engine 9521

- A. Authorize the Fire Chief to spend up to \$15,000 for a used Type 1 engine, to be purchased from a local fire District. Authorize the Fire Chief to sell Engine 9521 and two surplus engines previously authorized for sale, to offset the cost of the Type 1 purchase

President Curtis motioned to add Item 10.5 as an urgency item. This was for the purchase of a fire engine for \$15,000. This item became available for purchase after the posting of the agenda and the deal may fall through if the purchase waits until the April meeting. The motion was seconded by Rich McLaughlin. Unanimous vote by the Board members to make item 10.5 for discussion and action. Chief Rosevear prepared a staff report. The Board authorized the Fire Chief to spend up to \$20,000 for the purchase of the fire engine.

Because of the Minutes Software, this urgency item number is now amended to Item #2 and every subsequent agenda item number has changed by one.

President Cary Curtis motioned to approve. Treasurer Richard McLaughlin seconded the motion.

The roll call vote:

Aye President Cary Curtis Aye Vice-President Larry Smith Aye Treasurer
Richard McLaughlin Aye Director Melissa Klundby Aye Director Nick
Marques

3. Public Comments

Public comment made by Ashlee Sims

4. Board Training- Brown Act (30-45 minutes)

District Counsel Josh Nelson presented a slide show and presentation on the basics of the Brown Act.

5. Closed Session

- A. Closed Session pursuant to Government Code Section 54957 – Public Employee

Performance Evaluation:
Fire Chief

The Board entered closed session at 6:54pm and concluded at 7:19pm. President Curtis announced that the Fire Chief's annual evaluation will occur in June.

6. Consent Agenda

A. Meeting Minutes- Regular Board Meeting- January 8, 2025

Treasurer Richard McLaughlin motioned to approve. Director Nick Marques seconded the motion.

The motion passed with the following vote:

5 **In Favor** 0 **Opposed**
 Abstained **Absent** **Recused**

7. Approval of Proposal- Beckwourth Peak FPD Strategic Planning Process

Approval to sign agreement with Chief Forrest Craig to facilitate a strategic planning process for the District over the next four months. Chief Craig, a resident of the District, is donating his time and expertise for the benefit of the District.

Treasurer Richard McLaughlin motioned to approve. Director Nick Marques seconded the motion.

The motion passed with the following vote:

5 **In Favor** 0 **Opposed**
 Abstained **Absent** **Recused**

8. Chiefs Report

The Chief updated the Board on current OES preposition storm staffing. On Wednesday evening, Engine 9321 with a crew of four, responded to the town of Quincy to assist with sand bag filling and flood preparation. Engine 9321 was a part of a preposition task force comprised of engines from Peninsula, Plumas Eureka and Quincy FDs.

District staff met with ISO regional representative to review capabilities of the new District and develop an updated ISO insurance rating for the consolidated district. Station sign installation is in progress. Chief Cameron discussed training and peer support efforts with the Nevada Peer Support Group.

Staff is in discussion with the Truckee Meadows Community College Fire Academy to deliver a certified Firefighter 1 training academy for our staff and any other surrounding fire agency who wishes to participate to a maximum of 25 students. Beckwourth Peak would host the academy in our District. This would be the first of it's kind program for the TM fire academy, and would be a model to deliver Firefighter 1 certified small departments throughout Nevada.

9. Beckwourth Peak FPD - Policies - Review and Possible Approval of 7 Policies

All policies were approved with the exception of 2425- Public Information Requests and 2415- Social Media Use. Policy 2425- President Curtis will request legal review by District Counsel. Policy 2415 will be forwarded to Firefighter Ben Harris, for review and comment. Ben in the process of developing a Facebook site for the District.

Vice-President Larry Smith motioned to approve. Director Nick Marques seconded the motion.

The motion passed with the following vote:

5 **In Favor** 0 **Opposed**
 Abstained **Absent** **Recused**

10. Treasurer's Report

Treasurer Rich McLaughlin presented current financial update in detail. Budget is in line with projections.

Director Melissa Klundby motioned to approve. President Cary Curtis seconded the motion.

The motion passed with the following vote:

5 **In Favor** 0 **Opposed**
 Abstained **Absent** **Recused**

11. Approval to Purchase Water Tender

The Board approved the purchase of a 2013 Freightliner Water Tender from Green Mountain FD, Colorado for \$150,000. \$70,000 will be financed with four annual payments with \$80,000 down as set forth in the lease purchase agreement, including the resolution set forth in that document. The water tender will be driven back to the District from Colorado by BC Mendoza and Captain Hoyos. The truck will be fully inspected by our personnel before taking possession.

Director Melissa Klundby motioned to approve the purchase and lease purchase agreement, including resolution. Treasurer Richard McLaughlin seconded the motion.

Director Melissa Klundby motioned to approve. Treasurer Richard McLaughlin seconded the motion.

The roll call vote:

Aye **President Cary Curtis** Aye **Vice-President Larry Smith** Aye **Treasurer Richard McLaughlin**
Aye **Director Melissa Klundby** Aye **Director Nick Marques**

12. Approval for Agreement with Gold Mountain Community Service District to operate the Gold Mountain CSD fire engine during fire season 2025.

The Board reviewed the draft agreement, drafted by Counsel Josh Nelson. The Board directed the ad-hoc committee of Directors Marques and Smith, to continue meeting with Gold Mountain CSD representatives to discuss and agree on an agreement, which can be supported by both District boards. The Chief will draft an operational plan to utilize the fire engine and personnel during fire season. The finalized agreement will be reviewed by the Fire Board at the April regular meeting.

Treasurer Richard McLaughlin motioned to approve. President Cary Curtis seconded the motion.

The motion passed with the following vote:

5 **In Favor** 0 **Opposed**
 Abstained **Absent** **Recused**

13. Discussion and possible action for approving a community outreach program that includes communication about the two tax exemptions through Schaelene Rollins of Rollins PR Consulting and a social media presence.

The Board reviewed the proposal and chose to move forward with the consultant's Option 2, which provides for full communication for the entire District, including a mass mailing and social media information. At the April Board meeting, there will be a review of materials, presentation of the action plan and direction to move forward with the outreach.

Director Nick Marques motioned to approve. Vice-President Larry Smith seconded the motion.

The roll call vote:

Aye **President Cary Curtis** Aye **Vice-President Larry Smith** Aye **Treasurer Richard McLaughlin** Aye **Director Melissa Klundby** Aye **Director Nick Marques**

14. Board Member Updates

No additional updates.

15. Future Agenda Items

Plan West Consulting presentation of 2025 parcel tax update, Consideration of final draft of agreement with Gold Mountain, Renewal of contract with Hallelujah Junction Fire District, Approval of Consultant Rollins outreach plan and materials, Meeting Rules of Order policy.

16. Adjourn Meeting

Meeting adjourned at 10:25pm.