

RESOLUTION NO. 2025-001

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE INDIAN VALLEY
COMMUNITY SERVICES DISTRICT ADOPTING THE CONFLICT OF INTEREST CODE**

WHEREAS, the Political Reform Act (Government Code Section 81000, et seq.) requires state and local government agencies to adopt and promulgate conflict of interest codes; and

WHEREAS, the Fair Political Practices Commission (FPPC) has adopted regulation 2 California Code of Regulations Section 18730, which contains the terms of a standard Conflict of Interest Code and can be incorporated by reference, and which will be amended by the FPPC to conform to statutory amendments of the Political Reform Act, after public notice and hearings conducted by the Fair Political Practices Commission; and

WHEREAS, the Board of Directors wishes to adopt its agency's conflict of interest Ordinance code, Article 2.08, which is hereby incorporated as part of the District's conflict of interest code;

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE
INDIAN VALLEY COMMUNITY SERVICES DISTRICT AS FOLLOWS:**

- a. The terms of 2 California Code of Regulations Section 18730 and any amendments to it duly adopted by the FPPC, along with the attached Appendix in which officers and employees are designated and disclosure categories are set forth, are hereby adopted and incorporated by reference here and constitute the Conflict of Interest Code for this agency.
- b. Persons holding designated positions shall file statements of economic interest (Form 700), pursuant to Section 18730(b)(4) of the California Code of Regulations.
- c. Officials who manage public investments: It has been determined that the positions of Board Members and Managers manage public investments and will file a statement of economic interests, Form 700, pursuant to Government Code Section 87200.
- d. Designated employees shall file their statements with this agency, which shall make statements available for public inspection and reproduction (Gov. Code Section 81008).
- e. Failure to file the required statement in a timely fashion may result in the imposition of monetary sanctions under Government Code Section 91013(a).

APPROVED, PASSED AND ADOPTED at a regular meeting of the Board of Directors of the Indian Valley Community Services District this ___th day of _____, 2025 by the following vote:

AYES _____

NOES _____

Directors Absent _____

Directors:

Kristen Gorbet _____

Wanda Carpenter _____

Susan Doran _____

Mary Cronin _____

Andrew Meyers _____

ATTEST:

Keegin Lee, Board Clerk

APPENDIX
POSITION ALLOCATION LIST – PART 1

Designated Positions Assigned Disclosure Category

1. Board Members | 5
2. General Manager | 1
3. Fire Chief | 1
4. District Counsel | 1
5. District Engineer | 1

DISCLOSURE CATEGORIES – PART 2

Category 1

Designated employees assigned to this category must report:

- a. All interests in real property;
- b. Investments and business positions in business entities or income from sources which engage in the acquisition or disposal of real property within the jurisdiction; and
- c. Investments and business positions in any business entity or income from any source which:
 1. are contractors or subcontractors engaged in the performance of work or services of the type utilized by the District, or
 2. which manufacture, sell or provide supplies, materials, books, machinery, services, or equipment of the type utilized by the District.

Category 2

Consultants shall disclose all sources of income, interests in real property, and investments and business positions in business entities.

The General Manager may determine in writing that a particular consultant, although a “designated position,” is hired to perform a range of duties that are limited in scope and thus are not required to fully comply with the disclosure requirements of this section. Such written determination shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. The determination of the General Manager is a public record and shall be retained for public inspection in the same manner and location as this conflict of interest code.

Article 2.08
CONFLICT OF INTEREST CODE

2.08.010 PURPOSE AND EFFECT.

The terms of Title 2, Division 6 of the California Code of Regulations (Section 18730, et seq.), and any amendments thereto that may be adopted by the Fair Political Practices Commission, are hereby incorporated by reference and, along with the following sections in which officials and employees are designated and disclosure categories are set forth, constitute the conflict of interest code for the District. This Article constitutes the “Appendix” to Title 2, Division 6 of the California Code of Regulations section 18730, et seq.

2.08.020 DESIGNATED POSITIONS; DISCLOSURE CATEGORIES.

- a. Designated positions are set forth below in this section. Each employee filling a designated position, and any employee filling a designated position on a temporary or acting basis for more than thirty consecutive calendar days, shall disclose all of the information set forth in all disclosure Categories A through H on such form as the Fair Political Practices Commission may designate:
 1. Board Members
 2. General Manager
 3. Fire Chief
 4. District Counsel
 5. District Engineer

- b. Each consultant, as defined in 2 California Code of Regulations Section 18700, shall disclose all of the information set forth in all disclosure categories A through H on such form as the Fair Political Practices Commission may designate. The General Manager may determine in writing that a particular consultant, although a “designated position,” is hired to perform a range of duties that are limited in scope and thus are not required to fully comply with the disclosure requirements of this section. Such written determination shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. The determination of the General Manager is a public record and shall be retained for public inspection in the same manner and location as this conflict of interest code.

2.08.030 PLACE AND TIME OF FILING.

All officials and employees filling designated positions shall file statements of financial interest with the General Manager who shall receive such statements on behalf of the Board. Unless otherwise

required by state law, all statements of financial interest shall be deemed timely filed only when received by the General Manager on or before the following deadlines:

- a. Annual statements shall be filed on or before April 1 of each calendar year. Such statements shall cover the period of the preceding calendar year or from the date of filing such statement as otherwise required by this Code.
- b. Initial statements shall be filed within thirty days after assuming office disclosing interests held on the date of assuming office.
- c. Leaving office statements shall be filed within thirty days of leaving office. Such statements shall cover the period between the closing date of the last statement required to be filed and the date of leaving office.

2.08.040 CONFLICT WITH OTHER LAWS.

Nothing contained herein is intended to modify or abridge the provisions of the Political Reform Act of 1974 (Government Code Section 81000, et. Seq.). The provisions of this Code are in addition to Government Code Section 87100 and other laws pertaining to conflicts of interest, including, but not limited to, Government Code Section 1090, et seq.